

DRAFT BRIEFS FOR SCRUTINY AND WORK PROGRAMME

Submitted by: Member Services Officer

Portfolio: Regeneration and Planning/Resources and Efficiency/Customer Service and Transformation

Ward(s) affected: Non-specific

Purpose of the Report

To enable the Committee to discuss the draft scrutiny briefs and agree their content prior to submission to the Overview and Scrutiny Co-ordinating Committee.

Recommendations

- (a) That the draft briefs for scrutiny be agreed.
- (b) That the draft briefs for scrutiny be submitted to the Overview and Scrutiny Co-ordinating Committee for final approval.

Reasons

Following the Scrutiny Peer Review it was agreed that the Overview and Scrutiny Co-ordinating Committee fulfil the role of the 'work planning group' and that all draft briefs for scrutiny be submitted to it for final approval.

1. **Background**

- 1.1 At the last meeting of the Committee and following consultation with the Chair it has been agreed that the following topics be included on the work programme:
- Revenue and Capital Budget 2012/13 – Budget Report to come to this Committee on 18 January following submission to the Cabinet on 18 January 2012.
 - Fees and Charges – Report to come to this Committee on 18 January following submission to the Cabinet on 18 January 2012.
 - Performance Management Review – Initial Report to this meeting.
 - Transformation Programme Co-location of partners (Scrutiny Brief attached at **Appendix A**).
 - Transformation Programme Flexible Working (Scrutiny Brief attached at **Appendix B**).
 - Revised Constitution (Scrutiny Brief attached at **Appendix C**).
 - Procurement (Scrutiny Brief attached at **Appendix D**).
 - Asset Management Strategy – Report to Cabinet in January, if this Committee wishes to look at this in more detail then an additional meeting will be required.

- Large Grants given out by the Council (further information required).

2. **Issues**

- 2.1 Members are asked to consider the briefs appended to this report and to agree the content prior to submission to the Overview and Scrutiny Co-ordinating Committee.

3. **Outstanding Actions Agreed by the Committee**

None at present

5. **Legal and Statutory Implications**

There are no legal or statutory implications directly arising from this report.

6. **Equality Impact Assessment**

- 6.1 There are no equalities issues directly associated with this report. Consultation items on the work programme, such as draft police should include equality impact assessments and the committee should seek to challenge report authors and decision-makers to ensure that all equalities and diversity issues have been discussed.

7. **Financial and Resource Implications**

- 7.1 There are no financial implications directly arising from this report.
- 7.2 The primary resource implication arising from this report is Members' and Officers' time and commitment to undertake Overview and Scrutiny activity. When monitoring the work programme it is the committee's responsibility to ensure that it does not overburden itself with work if Members are unable to commit to particular activities within an agreed timeframe.
- 7.3 There are no human resource implications arising from this report.
- 7.4 There are no ICT implications arising from this report.

8. **Major Risks**

There are no risks associated with this report.

9. **Key Decision Information**

- 9.1 Overview and Scrutiny does not have the power to make decisions and therefore this report does not propose any decisions which would be considered to be a key decision.

10. **List of Appendices**

Appendix A - Transformation Programme Co-location of partners

Appendix B - Transformation Programme Flexible Working

Appendix C - Revised Constitution

Appendix D - Procurement